


<p align="center"><b>INSTRUCTIONS</b></p> <p>Please answer each question clearly and completely. <i>Type</i> or print in ink. Read carefully and follow all directions.</p>	 <p><b>UNITED NATIONS</b></p> <p><b>PERSONAL HISTORY</b></p>	<p align="center">Do not Write in this Space</p>																								
<p>1. Family name      First name      Other names      Maiden name</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%; height: 20px;"></td> <td style="width:25%;"></td> <td style="width:25%;"></td> <td style="width:25%;"></td> </tr> </table>																										
<p>2. Date of birth      3. Place of birth      4. Nationality at birth      5. Present nationality      6. Sex</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%; height: 20px;">DD/MM/YYYY</td> <td style="width:20%;"></td> <td style="width:20%;"></td> <td style="width:20%;"></td> <td style="width:25%;"></td> </tr> </table>			DD/MM/YYYY																							
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<p>7. Height      8. Weight      9. Marital status</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%; height: 20px;"></td> <td style="width:15%;"></td> <td colspan="3">                 Single <input type="radio"/>   Married <input type="radio"/>   Separated <input type="radio"/>   Widow(er) <input type="radio"/>   Divorced <input type="radio"/> </td> </tr> </table>					Single <input type="radio"/> Married <input type="radio"/> Separated <input type="radio"/> Widow(er) <input type="radio"/> Divorced <input type="radio"/>																					
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<p>10. Entry into United Nations service might entail assignment and travel to any area of the world in which the United Nations might have responsibilities. Have you any disabilities which might limit your prospective field of work or you ability to engage in air travel?</p> <p>Yes <input type="radio"/>   No <input type="radio"/>   If "yes", please describe.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="height: 20px;"></td> </tr> </table>																										
<p>11. Permanent address      12. Present address      13. Telephone no</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; height: 20px;"></td> <td style="width:33%;"></td> <td style="width:34%;"></td> </tr> </table>																										
<p>14. E-mail address</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="height: 20px;">test@test.com</td> </tr> </table>			test@test.com																							
test@test.com																										
<p>15. Have you any dependants?</p> <p>Yes <input type="radio"/>      If the answer is "yes", give the following information:</p> <p>No <input type="radio"/></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:15%;">NAME</th> <th style="width:10%;">Age</th> <th style="width:20%;">Relationship</th> <th style="width:15%;">NAME</th> <th style="width:10%;">Age</th> <th style="width:20%;">Relationship</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			NAME	Age	Relationship	NAME	Age	Relationship																		
NAME	Age	Relationship	NAME	Age	Relationship																					
<p>16. Have you taken up legal permanent residence in any country other than that of your nationality ?      Yes <input type="radio"/>      No <input type="radio"/></p> <p>If answer is "yes", which country ?</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="height: 20px;"></td> </tr> </table>																										
<p>17. Have you taken any legal steps towards changing your nationality ?      Yes <input type="radio"/>      No <input type="radio"/></p> <p>If answer is "yes", explain fully :</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="height: 20px;"></td> </tr> </table>																										
<p>18. Are any of your relatives employed by a public international organization ?      Yes <input type="radio"/>      No <input type="radio"/></p> <p>If answer is "yes", give the following information ?</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">NAME</th> <th style="width:30%;">Relationship</th> <th style="width:40%;">Name of international organization</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </tbody> </table>			NAME	Relationship	Name of international organization																					
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<p>19. What is your preferred field of work ?</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="height: 20px;"></td> </tr> </table>																										
<p>20. Would you accept employment for less than six months?</p> <p>Yes <input type="radio"/>   No <input type="radio"/></p>		<p>21. Have you previously submitted an application for employment with U.N. ? If so, when ?</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="height: 20px;"></td> </tr> </table>																								
<p>22. KNOWLEDGE OF LANGUAGES. What is your mother tongue ?</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;"></td> <td style="width:25%; text-align: center;">READ</td> <td style="width:25%; text-align: center;">WRITE</td> <td style="width:25%; text-align: center;">SPEAK</td> <td style="width:25%; text-align: center;">UNDERSTAND</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>				READ	WRITE	SPEAK	UNDERSTAND																			
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OTHER LANGUAGES	Easily	Not easily	Easily	Not easily	Fluently	Not fluently	Easily	Not easily
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

23. For clerical grades only  
Indicate speed in words per minute

List any office machines or equipment you can use:

Other languages			
English	French	<input type="text"/>	<input type="text"/>
Typing		<input type="text"/>	<input type="text"/>
Shorthand		<input type="text"/>	<input type="text"/>

24. EDUCATION. Give full details - N.B. Please give exact name of institution and titles of degrees.  
Please do not equate to other degrees.

A. University or equivalent

Name , place and country	Years attended		Degrees and academic distinctions	Main course of study
	from	to		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

B. Schools or other formal training or education from age 14 (e.g. high school, technical school or apprenticeship)

Name, place and country	Type	Years attended		Certificates or diplomas obtained
		from	to	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

25. List professional societies and activities in civic, public or international affairs

26. List any significant publications you have written (Do not attach)

27. EMPLOYMENT RECORD: Starting with your present post, list in reverse order every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size.

From	To	Salaries per annum		Exact title of your post :
		Starting	Final	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name of employer :		<input type="text"/>		Type of business:
Address of employer:		<input type="text"/>		Name of supervisor :

				Number and kind of employees supervised by you :	Reason for leaving :
<b>DESCRIPTION OF YOUR DUTIES</b>					
From	To	Salaries per annum		Exact title of your post :	
Month/Year	Month/Year	Starting	Final		
Name of employer :				Type of business:	
Address of employer:				Name of supervisor :	
				Number and kind of employees supervised by you :	Reason for leaving :
<b>DESCRIPTION OF YOUR DUTIES</b>					
From	To	Salaries per annum		Exact title of your post :	
Month/Year	Month/Year	Starting	Final		
Name of employer :				Type of business:	
Address of employer:				Name of supervisor :	
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From	To	Salaries per annum		Exact title of your post :
Month/Year	Month/Year	Starting	Final	
Name of employer :				Type of business:
Address of employer:				Name of supervisor :
		Number and kind of employees supervised by you :		Reason for leaving :
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Month/Year	Month/Year	Starting	Final		
Name of employer :				Type of business:	
Address of employer:				Name of supervisor :	
				Number and kind of employees supervised by you :	Reason for leaving :
<b>DESCRIPTION OF YOUR DUTIES</b>					
From	To	Salaries per annum		Exact title of your post :	
Month/Year	Month/Year	Starting	Final		
Name of employer :				Type of business:	
Address of employer:				Name of supervisor :	
				Number and kind of employees supervised by you :	Reason for leaving :
<b>DESCRIPTION OF YOUR DUTIES</b>					

28. Have you any objections to our making inquiries of you present employer ? Yes  No

29. Are you now, or have you ever been, a permanent civil servant in your government's employ ? Yes  No

If answer is "yes", when ?

30. REFERENCES : List three persons, not related to you, who are familiar with your character and qualifications.

Do not repeat names of supervisor listed under item 27

	FULL NAME	FULL ADDRESS	BUSINESS OR OCCUPATION
1.	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
2.	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
3.	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

31. State any relevant facts. Include information regarding any residence outside the country of your nationality.

32. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted fined or imprisoned for the violation of any law (excluding minor traffic violations) ?

Yes  No

If "yes", give full particulars of each case in an attached statement.

33. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the United Nations renders a staff member of the United Nations liable to termination or dismissal.

DATE:  SIGNATURE :

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

**Motivation:**  
(Please write, in less than one page, about your motivation to apply for this job and it's relevance to your qualifications);

**Notes:**

- » Ignore "SIGNATURE" while filling the form online.
- » Please be patient while submitting the form and do not refresh this page or submit multiple forms. You will receive a message if the form is successfully submitted.

Submit