



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

Vacancy Notice

Intern for Protection Unit

Vacancy Number: Intern-19-02

Duty Station: Tehran

Interested applicants should directly send their Personal History Forms to email address: irntevac@unhcr.org or refer to below websites:

UN website: www.un.org.ir

UNHCR website: <http://unhcr.org.ir/fa/job>

Closing date: 16 April 2019

Please make sure you will mention the Vacancy Number (Intern-19-02**) in the subject line of your email.**

Applicants who do not submit the Personal History Form; or do not mention the vacancy number at subject line of their emails; or those who apply after the deadline will not be included in the list of applicants.

TERMS OF REFERENCE

Protection Internship

UNHCR – Tehran

The Protection section of UNHCR-Tehran deals with the needs of refugees and asylum seekers, mainly Afghan and Iraqi, within its mandate and capacity. Considering the variety of planned activities that should be implemented, in line with protection strategies and policies, the Protection section of UNHCR-Tehran is in need the assistance of a talented intern. The intern should have a background in law, mass communication, political or social science, as well as a commitment to refugee issues.

The Internship programme offers the opportunity to acquire direct exposure to UNHCR's work, in particular the Office of the Representative in Tehran (ORT). Specifically this internship will give the intern practical experience and insight into various aspects of community-based, legal and international protection within the UNHCR system.

Duties and Responsibilities

Under the supervision and guidance of the Protection unit, the intern will be responsible for the following tasks:

Community-Based and Legal Protection (50%)

- Assist with calls, emails and letters from persons of concern to UNHCR;
- Assist with the preparation of community-based projects;
- Assist and support the Unit with training activities in the different protection areas, and
- Ad hoc administrative tasks.

Media Monitoring (30%)

- Monitor, identify and read prudently the news on a daily basis, with a special focus on refugee-related issues;
- Provide English translation of the most important news;
- Develop daily media monitoring reports covering the most important news.

Research Activities (20%)

- Review literature and legislation relevant to refugees and stateless persons in Iran; and summarize;
- Assisting with the collection and compilation of the secondary data through books, journals and internet websites;
- Summarize and translate the most important data pieces/articles into English;

Required Skills and Experience

- The intern must have a BA degree (or equivalent) in Law, Mass Communication, Social or Political Science, or a similar subject at university level;
- Excellent communication and translation skills (both written and oral) in English and Farsi are required;

Duration of internship

The intern is expected to work for 3 to 6 months on a full-time (8 hours/day) basis at ORT. Internships require a minimum of 3 months commitment.

Terms and Conditions:

- As per Human Resources regulations, the intern should have no expectation of actual employment during or immediately after the expiration date.
- Applicants should provide proof that he/she fully covered by a medical insurance plan valid for the period of his/her internship which also covers medical evacuation from the internship duty station.
- Food and Local Transportation Allowance will be paid for non-sponsored interns at the end of each month;